



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	All Persons Interested
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3	Job Classification	TECHNICAL HARDWARE ANALYST II
4	Posting Number	PN# 105332
5	Department	INFORMATION TECHNOLOGY DEPARTMENT
6	Division	Network Data/Voice
7	Section	LAN Support
8	Reporting Location	611 WALKER 8 th Floor
	Workdays & Hours	M - F, 8 a.m. - 5 p.m.*
		*Subject to change

DESCRIPTION OF DUTIES /ESSENTIAL FUNCTIONS

Performs complex, skilled technical work in the installation, operation, maintenance and repair of data communications equipment and computer hardware.

Assists in the development, installation, maintenance, and administration of the City's local and wide-area-network infrastructures. Diagnoses data communications system failures, and operates test equipment to isolate software, hardware, circuit or cable related problems. Interfaces with vendors to resolve problems with various types of data communications facilities. Evaluates network designs to make recommendations for improvement in performance. Maintains statistical reports on project status and inventory. Upgrade and maintain cable lay out logs for IDF's and MDF's .

May lead other technical hardware analysts.

Performs other duties as assigned.

WORKING CONDITIONS

The position routinely requires lifting of moderately heavy items up to 40 lbs. and/or very long periods of walking on rough surfaces on a routine basis.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires an Associate's degree in a computer science or electronics discipline or the equivalent such as certification in a technical / specialty program. Experience may be substituted on a year-for-year basis.

MINIMUM EXPERIENCE REQUIREMENTS

Two (2) years of experience in the design, installation, operation and / or maintenance of a computerized data communications network.

MINIMUM LICENSE REQUIREMENTS

Valid Texas Class "C" Driver's License and compliance with the City of Houston's policy on driving (AP 2-2).

PREFERENCES

Preference will be given to applicants with a Cisco CCNA certification or higher.

SELECTION/SKILLS TESTS REQUIRED

None

SAFETY IMPACT POSITION X Yes No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 21
\$1,211 \$1,660 Biweekly \$31,486 - \$43,160 Annually

OPENING DATE June 15, 2005

CLOSING DATE Open until filled

APPLICATION PROCEDURES

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is 713.837.9496 candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer